

# Videoconferencing Behavior

1. **Be on your best behavior:** You can see the other person, and the other person can see you! Please give your school a good reputation. We want to be able to do more videoconferences in the future.
2. **Go to the bathroom before the conference:** It is very distracting for the other person to see someone get up and leave in the middle of a presentation.
3. **Take responsibility:** If the person says something you don't understand or talks too fast, ask the person to explain or repeat or slow down. Exception: If the person is telling a story, the person often prefers not to be interrupted. Please wait until the end to ask your question.
4. **Pay attention:** Pay attention to what the speaker says, and also to the questions that your fellow students ask. Try not to repeat asking the same question multiple times.
5. **Be respectful:** Be respectful to the speaker, to your teachers, and to your fellow students. Try not to distract

other students who want to pay attention, even if you are bored. If you are bored, first think about why you are bored. Is the speaker too fast? Politely ask him/her to slow down. Is the speaker using words you don't understand? Politely ask him/her to explain what the words mean. If nothing helps, then just pretend to be paying attention. Don't play around or chat with other students.

6. **Follow directions:** If the teacher asks you to go to a certain place in the room to ask your question, please go. Or if the teacher asks you to wait until you are on camera, please wait. The other person wants to see who is speaking or asking the question.